



Author Style Preferences

Charlotte appreciates the importance of editing within the writing process and provides an efficient and accurate service. However, it is important to note subjectivity and what has gone before.

Charlotte uses industry-recognised style guides, such as Oxford's *New Hart's Rules*, to inform choices but respects and abides by author preferences.

Please register your preferences below.

* Indicates required field

Name*

Book Title*

Spelling preference:

- British English (e.g. colour)
- US English (e.g. color)
- Other (add to comments box)

Suffix preference (if you selected British English above):

- iz- (e.g. organization)
- is- (e.g. organisation)

Quotation mark preference:

- Single (e.g. 'Hello,' said Tom.)
- Double (e.g. "Hello," said Tom.)
- Don't mind (Charlotte to choose.)

Use the box below to register any other particular style preferences you want to draw Charlotte's attention to (though feel free to leave it blank if you wish). These might include:

- Punctuation preferences: e.g. if you would prefer to limit the use of semi-colons Charlotte will aim to use alternative punctuation when editing.

- Literary tics you're prone to and want Charlotte to look out for: e.g. repetition, wordiness.
- Tense preferences: e.g. the majority of the narrative is in the third-person past (She picked up the phone. It was Tom) but for narrative effect you've elected to present some chapters in the first-person present (I pick up the phone. It's Tom.).
- Anything else you may wish to add.

Comments: